

March 11, 1999

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, March 18, 1999 - 10:00 a.m.  
MAG Office, Suite 200, Saguaro Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above. Supporting information is enclosed for your review. The MAG POPTAC Agenda can be accessed via the Internet on the MAG Website at <http://www.mag.maricopa.gov> by clicking on "Meetings."

Please park in the garage under the Norwest Bank Building in an unreserved space. Bring your ticket to the meeting and parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at 254-6300.

#### TENTATIVE AGENDA

1. Call to Order

2. Call to the Audience

Persons wishing to address the MAG POPTAC will be provided an opportunity to comment.

3. Approval of Minutes of February 18, 1999

#### COMMITTEE ACTION REQUESTED

2. For information.

3. Review and approve meeting minutes of February 18, 1999.

4. Status Report on Census 2000

Representatives of the Bureau of the Census will give a report on the status of the Census 2000, including operational issues, the forthcoming State of Arizona Census 2000 Kickoff Meeting on April 6, 1999, the 1999 Boundary and Annexation Survey, the Census 2000 Redistricting Data Program and the American Fact Finder. The establishment of complete count committees, and publicity programs will also be discussed. Please see Attachment One.

5. Efforts by MAG to Enhance Accuracy of Census 2000

MAG has been working closely with the Bureau of the Census to establish a process to insure that housing units constructed right up to the day of the census are included in Census 2000. Preliminary discussions with the Bureau involve forwarding them a file next year of permits issued to predict housing units that will be in place on April 1, 2000. The Executive Director of MAG has also testified before Congress on the need for a Post Census Local Review, and will be meeting with Census Bureau staff next week in Washington to discuss the need for adjustments to the Census 2000 operational plan. A status report will be presented.

6. Address List Review 1999

Last year the Bureau of the Census distributed address files to jurisdictions in our region located within the mailout/mailback area for review and update. The program was referred to as the Local Update of Census Addresses (LUCA) Program. Last month Census Bureau personnel reported that the address files for jurisdictions in the update/leave area would be mailed out by March 22, 1999, but based on recent information from the Denver Regional Office, this deadline is not likely to be met. The program is referred to as Address List Review 1999 to distinguish it from the LUCA program. Member agencies will have 42 days

4. For information and discussion.

5. For information and discussion.

6. For information, discussion and possible action.

from receipt of the file to forward updated information to the Bureau of the Census. If the deadline is not met, the Census Bureau has indicated that jurisdictions will lose their right to participate in the process to resolve address file discrepancies later in the year. Those jurisdictions, however, will still have the right to appeal their counts. MAG staff will be working with member agencies to facilitate the review effort in the Update/Leave area. It is anticipated that the Census Bureau will be releasing files identifying discrepancies between the Census Bureau's Master Address file and the Local Update of Census Address files in the mailout/mailback area in either April or May of this year. Please see enclosed brochure on Address List Review 99.

7. Statistical Areas Program

The Census 2000 Participant Statistical Areas Program provides local governments with an opportunity to recommend changes to census geography, especially splits of census tracts and block groups. At the February meeting of the MAG POPTAC, representatives of Maricopa County and the Bureau of the Census provided an account of the issues associated with the Statistical Areas Program. In addition, MAG staff distributed a memo which provided the justification for not consolidating 1990 block groups in Census 2000. Maricopa County is currently in the process of preparing an electronic submittal reflecting recommended changes to census geography. Once the data have been recorded maps will be produced and distributed to member agencies for final review. A schedule for completing the Statistical Areas Program and submitting recommendations to the Bureau of the Census will be presented.

8. Water Service Area Resident Population Updates for July 1, 1998

Each year MAG prepares on behalf of the Arizona Department of Water Resources (ADWR) Water Service Area Resident Population Updates. In May 1998, the

7. For information and discussion.

8. For information, discussion and recommendation to the MAG Management Committee to recommend approval of the July 1, 1998 Water Service Area Updates to the Regional Council.

Regional Council approved the 1999 Unified Planning Work Program which included the preparation of July 1, 1998 Water Service Area Resident Population Updates. In cooperation with ADWR, MAG staff has prepared the 1998 Updates using a method that is consistent with the method used to prepare the July 1, 1998 Municipality Resident Population Updates adopted by MAG. These Updates are used by ADWR to monitor compliance with municipal per capita water use targets. The MAG POPTAC will be requested to recommend approval of these Updates. Please see Attachment Two.

9. Draft 1999-2000 Municipality Resident Population Projections

MAG has updated municipality resident population projections to be consistent with the July 1, 1998 resident population estimates approved by MAG and using DES county control totals. MAG staff is transmitting the draft 1999 and 2000 municipality resident population projections. Please see Attachment Three.

10. Building Completion Status Report

Building permit completions for the quarter ending December 31, 1998 were due on February 1, 1999. If you have not already forwarded these completions to us or have completions from any previous quarter, please provide them as soon as possible. A status report will be provided. Please see Attachment Four.

9. For information and discussion.

10. For information and discussion.